



Outdoor Council of Australia

Annual Report 2009

Vision

To develop and promote a professional community that provides quality outdoor experiences.

Mission

The Outdoor Council of Australia will provide services to support: Professional conduct
Environmental sustainability Cultural and social sensitivity Risk minimisation

Role

The role of the Council is to represent to the community, industries and all levels of government, the views and needs of outdoor educators, leaders and guides as well as organisations that support leadership or are otherwise involved in the training of outdoor educators, leaders and guides via their state and national peak bodies.

Value Statement

- The Outdoor Council of Australia values:
 - outdoor experiences
 - the intrinsic worth and fragility of all natural environments;
 - equity
 - diversity of:
 - environments
 - groups/individuals
 - activities
 - experiences

Objectives

Representation

- To represent the views and needs of members to the community, industries and all levels of government.
- To facilitate communication between outdoor educators, leaders and guides, and between these stakeholders and external interest groups including:
 - the wider community
 - land managers
 - all levels of government
 - the legal and insurance professions
 - educational groups
 - tourism industry
 - indigenous groups
 - volunteer associations
- To liaise with other relevant National and State bodies with similar objects

Advocacy

- To identify, examine and report on key issues affecting the outdoor community.
- To develop policies, strategies and actions on key issues affecting the outdoor community.
- To work with government to develop policies, strategies and actions that support and encourage Outdoor Recreation and Outdoor Education.
- To raise the awareness of the wider community of the value and benefits of Outdoor Recreation and Outdoor Education.
- To co-operate with relevant National and State bodies to establish national networks, standards and policy for outdoor leadership.

Influence on Resource Management

- To promote a philosophy and practice of sustainable environmental living, conservation and positive attitudes towards the use of the natural environment.
- To encourage planning and management for ecologically sustainable Outdoor Recreation and Outdoor Education.
- To encourage and facilitate protection of the full diversity of outdoor settings by promoting increased open space and an understanding of the Recreation Opportunity Spectrum (ROS) and other emergent issues.
- To encourage the development of a diverse range of outdoor opportunities to satisfy the range of community needs for Outdoor Recreation and Outdoor Education in so far as such needs are consistent with 2.9 above.

Quality

- To promote the professional exchange of information between members and other related organisations through such activities as conferences and publications.
- To assist the advancement of professional development within Outdoor Recreation and Outdoor Education.
- To recognise outstanding achievements that support and encourage Outdoor Recreation and Outdoor Education.
- To promote safe and quality outdoor experiences
- To encourage organisational development within the outdoor community to enhance the delivery of services that are appropriate, ecologically sustainable, equitable and of a high standard.
- To promote best practices in standards and quality of leadership and instruction through the support of quality education and training within outdoor leadership.
- To undertake such monitoring and research activities that might contribute to the overall standard of the outdoor community.

Research

- To assist the advancement of research within the outdoor community in order to provide accurate information to all stakeholders that will promote best practice in outdoor leadership and enhance community awareness and understanding. This research should investigate (but not be restricted to) statistical data re accidents; value of outdoor activity; economic significance of outdoor activity; safety and risk management; best practice in outdoor leadership and education; ecologically sustainable best practice.



Introduction

The Outdoor Council of Australia (OCA) was incorporated on the 25th March 2003.

This **Annual Report** is for the period January 1st 2009 to December 31st 2009.

The OCA Board

President: David Petherick

Vice President: Tony Carden

Treasurer: Ken Pullen

Secretary: John Norman

Donna Little

Ralph Gurr

Mike Meredith

David Carter

Secretariat: Tracy Barkham

OCA Membership 2009

Adventists Outdoors

Australian Camps Association

Australian Canoeing

Bushwalking Australia

Christian Venues Association

Guides Australia

Leave No Trace Australia

Mountain Bike Australia

Outdoor Recreation Centre

Outdoors WA

ORIC

Queensland Outdoor Recreation Federation

Recreation SA

Skills Alliance

Scouts Australia

Outdoor Education Australia

President's Report 2009

This year has been both frustrating and satisfying. Frustrating because we have not been able to progress our goal to source commonwealth government funding to support the important work that we all understand needs to be done, but satisfying because without any government funding we have still been able to progress some important initiatives for our sector. This has only been possible because some very committed individuals have been prepared to allocate significant amounts of time from their busy schedules to get the work done.

My heartfelt thanks go to all OCA Board members who have willingly volunteered their scarce time to contribute to our work.

I also want to thank Tracy Barkham, who has provided the secretariat support to the OCA Board. She has at all times been patient above and beyond the call of duty with our tardiness in responding to her very reasonable requests for information and feedback.

We have spent a lot of time working with Service Skills Australia on the review of the Training Package. The responsibility for this very time consuming task has largely been born by John Norman and Dave Carter from the Board and this has been noted and appreciated by the rest of us.

This past year also saw stage one of the Monash University Accident Research Centre (MUARC) Human Factors Project completed. The full report of this project is available on the OCA website and we now start stage two of this important work.

We have also launched the Outdoor Youth Programs Research project with the Murdoch Children's Research Institute. This project will support some important research into the benefits of led outdoor programs. The brief for this project can also be found on the OCA website.

The key factor in both of these research projects has been that a wide range of organizations in our sector have come together to make the projects possible. This reinforces my belief that together we can achieve much more than any of us could achieve alone.

Finally our thanks go out to our members for their continued support for this emerging organization. Please continue to provide feedback and advice to inform the future shape and direction of the OCA. We will only ever thrive if we have robust and constructive involvement from all of our members.

I look forward to the coming year with optimism and hope that we can continue to work together for the betterment of the whole sector.

David Petherick
President



Treasurer's Report 2009

I present the Auditors Report as Circulated to all members for acceptance at this AGM.

In doing so I would like to recognise the work that has been undertaken by Tracy Barkham in her Secretariat Role for the OCA. Tracy continues to be diligent in providing the Secretariat support without which the OCA would not function well – it is greatly appreciated.

The Financial Reports show Expenditure in excess of Receipts (a Loss) for the year as \$1,563.52. This is \$1463.52 more than the budgeted loss of \$100 as projected by the OCA Board for 2009.

This result was achieved despite overall Income being \$5,423 less than projected (Majority in reduced AJOE income with compensation by higher receipts through NOLRS than budgeted). Expenditure was also under budget, by \$3,959 (mainly with secretariat costs being lower than budgeted) thus reducing further loss.

The Balance Sheet shows Members Funds at \$46,772 as at 31st December 2009 - a reduction from \$48,336 a year previously.

In light of the above, I move that the Financial Report (the statement of income and expenditure, assets and liabilities) for 2009 and the Independent Audit Report as prepared by the Auditor be accepted.

I move that the President and Treasurer be authorised to sign the *Statement by Members of the Committee* (as contained on page 8 of the Financial Report) which indicates that the Financial Statements fairly represent the Financial Position and Performance for the year, and that there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

Ken Pullen
Treasurer

Ref. Appendix 1. Financial Report

Secretary's Report 2009

As the OCA secretary I wish to acknowledge the support provided to me by the Board and Secretariat of OCA during the past term

This year, for me, has been focused on working towards completing outstanding and ongoing projects plus providing critical comment and support for new and developing OCA initiatives.

The Outdoor Strategy, the support generated for the Monash research project and The Great Aussie Camp Out are indicative of the public side of OCA and our focus.

My role as the OCA representative on the industry Advisory Committee, IAC, to Service Skills Australia has been indicative of our capacity to shape Training Package developments that will directly affect our sector. The prolonged delay in the Outdoor Recreation training package revision is due to our capacity to take our industry concerns directly to the auspicing organisation and have them modify the manner in which they communicate with those organisations that are working to ensure the quality and professional progression of our sector and its needs.

I extended my personal thanks to everyone who has volunteered their time to attend meetings, lock up style workshops as Subject Matter Experts, that have taken time away from their employment and business to contribute to the revision of this training package for nothing more than knowing they have made a difference – that is what we aspire to do.

John Norman
Secretary



ESTABLISHED 1981

Outdoor Council of Australia Inc

Financial Statements For the year ended 31 December 2009

WILL FRASER & CO Pty Ltd Accountant | Tax Agent | Auditor | Financial Planner | Life Insurance Broker | Mortgage Broker

20 Baynes Street PO Box 241 Margate QLD 4019	4 Baldwin Street PO Box 35 Petrie QLD 4502	Unit 8 White Horse Building 456 Ruthven Street PO Box 893 Toowoomba QLD 4350	Wurtulla Shopping Village 614 Nicklin Way PO Box 61 Wurtulla QLD 4575
P (07) 3284 7752 F (07) 3284 4790	P (07) 3285 2633 F (07) 3285 5515	P (07) 4638 8022 F (07) 4638 8066	P (07) 5493 5359 F (07) 5493 5390



Outdoor Council of Australia Inc

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Outdoor Council of Australia Inc
Income and Expenditure Statement
For the year ended 31 December 2009

	2009	2008
	\$	\$
Income		
AJOE Subscriptions	16,124.07	23,013.10
AJOE Royalties	329.67	452.88
Conference Registrations - OCA Summit	(113.64)	3,863.69
Interest received	858.31	1,407.39
Major Projects	0.00	18,181.84
Membership	7,000.00	7,500.00
National Outdoor Leadership Registration	9,719.17	1,202.10
Other income	510.00	1,966.17
Total income	<u>34,427.58</u>	<u>57,587.17</u>
Expenses		
AJOE Expenses	11,314.63	12,134.91
Audit fees	300.00	227.27
Bad Debts	56.82	0.00
Bank Fees And Charges	272.48	180.49
Catering	139.57	909.09
Contract payments	7,288.79	3,487.48
Insurance	1,656.42	1,788.99
Internet/ Computer Expenses	448.47	0.00
Meeting expenses	3,879.99	4,100.00
National Outdoor L'ship Scheme Expenses	9,307.74	2,599.27
Postage	396.01	339.73
Printing & stationery	(38.14)	159.51
Project Development/Labour	0.00	17,500.00
Research & development	1,000.00	0.00
Sundry expenses	195.37	0.00
Telephone	0.00	863.11
Trails Australia	(227.05)	0.00
Wages	0.00	4,486.36
Total expenses	<u>35,991.10</u>	<u>48,776.21</u>
Profit (loss) from ordinary activities before income tax	(1,563.52)	8,810.96
Income tax revenue relating to ordinary activities	0.00	0.00

The accompanying notes form part of these financial statements.

Outdoor Council of Australia Inc
Income and Expenditure Statement
For the year ended 31 December 2009

	2009 \$	2008 \$
Net profit (loss) attributable to the association	<u>(1,563.52)</u>	<u>8,810.96</u>
Total changes in equity of the association	<u>(1,563.52)</u>	<u>8,810.96</u>
Opening retained profits	48,335.96	42,025.00
Net profit (loss) attributable to the association	(1,563.52)	8,810.96
Dividends recognised as a liability or paid if not previously recognised as a liability	<u>0.00</u>	<u>(2,500.00)</u>
Closing retained profits	<u><u>46,772.44</u></u>	<u><u>48,335.96</u></u>

The accompanying notes form part of these financial statements.

Outdoor Council of Australia Inc
Detailed Balance Sheet As At 31 December 2009

	Note	2009 \$	2008 \$
Current Assets			
Cash Assets			
Cash At Bank - General Account		17,888.75	16,129.66
ING CM Account		23,012.28	22,158.39
		<u>40,901.03</u>	<u>38,288.05</u>
Receivables			
Trade debtors		34,343.00	9,238.00
		<u>34,343.00</u>	<u>9,238.00</u>
Total Current Assets		<u>75,244.03</u>	<u>47,526.05</u>
Non-Current Assets			
Intangible Assets			
Intellectual Property		22,000.00	22,000.00
Less: Accumulated amortisation		(5,000.00)	(5,000.00)
		<u>17,000.00</u>	<u>17,000.00</u>
Total Non-Current Assets		<u>17,000.00</u>	<u>17,000.00</u>
Total Assets		<u>92,244.03</u>	<u>64,526.05</u>

The accompanying notes form part of these financial statements.

Outdoor Council of Australia Inc
Detailed Balance Sheet As At 31 December 2009

	Note	2009	2008
		\$	\$
Current Liabilities			
Payables			
Unsecured:			
Trade creditors		4,795.50	0.00
		<u>4,795.50</u>	<u>0.00</u>
Current Tax Liabilities			
GST payable control account		4,097.00	1,017.00
Input tax credit control account		(861.00)	(541.00)
GST clearing		292.88	283.00
		<u>3,528.88</u>	<u>759.00</u>
Other			
Trails Aust Contributions in Advance		10,442.66	15,431.09
Murdoch Childrens Institute		26,704.55	0.00
		<u>37,147.21</u>	<u>15,431.09</u>
Total Current Liabilities		<u>45,471.59</u>	<u>16,190.09</u>
Total Liabilities		<u>45,471.59</u>	<u>16,190.09</u>
Net Assets		<u>46,772.44</u>	<u>48,335.96</u>
Members' Funds			
Accumulated surplus (deficit)		46,772.44	48,335.96
Total Members' Funds		<u>46,772.44</u>	<u>48,335.96</u>

The accompanying notes form part of these financial statements.

Outdoor Council of Australia Inc
Notes to the Financial Statements
For the year ended 31 December 2009

Note 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act and the following Australian Accounting Standards:

AASB 101: Presentation of Financial Statements

AASB 102: Inventories

AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors

AASB 110: Events Occurring After Balance Sheet Date

AASB 116: Property, Plant and Equipment

AASB 1031: Materiality

AASB 1048: Interpretation and Application Standards

No other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) Income tax

The association is exempt from income tax.

Outdoor Council of Australia Inc
Statement by Members of the Committee
For the year ended 31 December 2009

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Outdoor Council of Australia Inc as at 31 December 2009 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President

Treasurer

The accompanying notes form part of these financial statements.

Outdoor Council of Australia Inc
Independent Audit Report to the Members

Scope

We have audited the financial statements, being a special purpose financial report comprising the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet and notes to and forming part of the accounts for the year ended 31 December 2009 of Outdoor Council of Australia Inc.

The committee is responsible for the financial statements and have determined that the accounting policies used are appropriate to meet the needs of the Associations Incorporation Act and the needs of the members. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial statements have been prepared for the purpose of fulfilling the requirements of the Associations Incorporation Act. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with the accounting policies described in Note 1 to the financial statements. These policies do not require the application of all Australian Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views).

The audit opinion expressed in this report has been formed on the above basis.

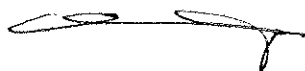
Qualification

The size and composition of the Organisation does not allow an adequate system of internal control and, as such, this Audit Report is limited to an opinion on the preparation of the accounts from the books and records presented to us.

Audit opinion

Subject to the foregoing qualification, in our opinion, the financial statements present fairly, in accordance with the accounting policies described in Note 1 to the financial statements, the financial position of Outdoor Council of Australia Inc as at 31 December 2009 and the results of its operations for the year then ended.

WILL FRASER & CO PTY LTD
CERTIFIED PRACTISING ACCOUNTANTS
2/20 BAYNES STREET, MARGATE QLD 4019



CARLA GEORGE

REDCLIFFE 24/2/10