

MEETING AGENDA

Meeting date: Thursday, 26th May 2016

Commencing at: 9:00 AM WA
11:00 AM AEST – Brisbane, Sydney, Melbourne
10:30 AM SA

Meeting commenced at 11:05AM (AEST)

Dom – Thanks for attending the AGM today. We need a quorum of five financial members plus one, and we have exceeded that requirement.

ITEM NO 1:

TOPIC: Attendance and Apologies

SOURCE OF TOPIC: All

SUMMARY:

Attendance

- Jamie Bennett (Outdoors WA) – Skype ([outdoors.wa1](#))
- John Quay (Outdoors Vic) – Skype ([jquay1964](#))
- Rebecca Deans (Recreation SA)– Skype ([RecreationSA](#))
- Andrew Govan (Outdoors SA) – Skype ([Andrew.govan4](#))
- Phil Harrison (Scouts) – Skype ([phil.harrison85](#))
- Ian Heath (Scouts) – QORF Office
- Jeff Mann (CVA) – Skype ([jeffandcharlee](#))
- Kirstin Peralta (ORIC) – Skype ([kirstyperalta](#))
- Ken Pullen (CVA) – Skype ([kenpullen](#))
- Dom Courtney (QORF) – QORF Office / Skype ([QORF_Office](#))

Secretariat

- Dom Courtney – QORF Office

Apologies

- David Williamson (Recreation SA)
- James McIntosh (OEA)
- Murray Stewart (QORF)

ITEM NO 2:

TOPIC: Confirmation of minutes of previous meeting

SOURCE OF TOPIC: Board Members

SUMMARY: Minutes of the previous AGM have been distributed. Affirmed that there is nothing outstanding for discussion following the last AGM.

RECOMMENDATION:

That the minutes of the previous AGM, held on 19th March 2015, be accepted as a true and accurate record.

Moved: Ken Pullen

Seconded: Ian Heath

 Documents attached

 **Documents circulated**

 Documents to be tabled

ITEM NO 3:

TOPIC: President's report

SOURCE OF TOPIC: Board Members

SUMMARY: No President's report provided.

RECOMMENDATION: That queries be raised in General Business.

Moved:

Seconded:

 Documents attached

 Documents circulated

 Documents to be tabled

ITEM NO 4:

TOPIC: Treasurer's report

SOURCE OF TOPIC: Board Members


SUMMARY: Ken drew attention to what had been written in the Treasurer's report that had been circulated to attendees prior to the meeting. Ken noted that OYPRA and UPLOADS programs have been shown as forward commitments, with the OCA needing to bill member organisations as per previously pledged amounts for those research programs, and collect the associated income.

RECOMMENDATION: That the Treasurer's report be accepted.

Moved: Ken Pullen

Seconded: Andrew Govan

 Documents attached

 **Documents circulated**

 Documents to be tabled

ITEM NO 5:

TOPIC: Appointment of Auditor

SOURCE OF TOPIC: Board Members

SUMMARY:

RECOMMENDATION: That AM Giles be re-appointed as the Auditor for the OCA for 2016.

Moved: Ken Pullen

Seconded: Dom Courtney

 Documents attached

 Documents circulated

 Documents to be tabled

ITEM NO 6:

TOPIC: Results of the election for the 2015 Board

SOURCE OF TOPIC: Board Members

SUMMARY: Five people are standing for four positions. Ballot was held, based on the eight ballots received from financial members prior to the meeting (no proxies were received or tabled).

RECOMMENDATION: The outcome of the ballot process was that Jamie Bennet, Ken Pullen, John Quay and Dom Courtney were elected to the OCA Board for the next two years. All nominees were thanked for being willing to stand.

Moved: Ian Heath

Seconded: Jamie Bennett

 Documents attached

 Documents circulated

 Documents to be tabled

ITEM NO 7:

TOPIC: General meeting / Other business

SOURCE OF TOPIC: Board Members

7.1 Vote of Thanks - Jamie Bennett thanked board members who served in 2015, particularly Murray Stewart and David Petherick, with several changes having occurred during the year.

7.2 OYPRA/UPLOADS Research commitments – Kirstin suggested that, in the absence of David Petherick, David Strickland may be able to assist with the pledges for OYPRA and UPLOADS research projects.

7.3 Journal – John Quay spoke regarding the journal. John advised that the title was changed to Journal of Outdoor and Environmental Education to address issues with academics not submitting articles to AJOE, associated with perception of the journal. Name has been changed and editorial board rebooted with six associate editors.

John advised that the next step for the JOEE will be to introduce a set of regional editors from around the world, which John intends to facilitate to try to encourage submissions of papers from overseas.

John is also looking to connect the journal into databases, and collaborate with a large publishing house to be able to get the journal into university libraries internationally.

John is also looking to expand the ways to make the journal more readily accessible across the outdoor community in Australia and New Zealand. The equivalent NZ journal is no longer being published.

7.4 Communications – 2016 board to be more clear in communicating what is happening for the OCA to all member organisations). Methods for improved communication process are to be determined by the board.

ITEM NO 8:

TOPIC: Date of next AGM

SOURCE OF TOPIC: Board Members

SUMMARY: The next AGM will be held sometime before the end of March 2017 if the constitution remains unchanged. At this stage, it would be on Thursday 23rd March 2017 (tentative).

RECOMMENDATION:

Moved: N/A

Seconded: N/A

 Documents attached

 Documents circulated

 Documents to be tabled

Meeting closed at 11:55 AM AEST